All UHN Residents, Fellows, Medical Students, and Staff Physicians must complete Electronic Patient Record (EPR) training to receive system access. You may choose to complete the mandatory training through either of the two programs outlined below:

**Instructor-Led Training:**
Instructor-led training involves onsite classroom learning within an EPR training environment. The class is completely interactive, and users must successfully complete an Applied Knowledge Test to gain access to the Electronic Patient Record (EPR) system. Classroom training time is either 2.25 hours for non MOEMAR physician training or 4.0 hours for physicians training with MOEMAR. Please call SIMS Education at 416-340-5091 to register for a class!

**eLearning – convenient online training and onsite access test:**
Access your Electronic Patient Record (EPR) training 24 hours a day, 7 days a week, from any computer with high-speed Internet. Training is interactive, and completed through a simulated EPR environment.

eLearning includes 2 components:

- **Online** – Complete all training online, through user-driven learning and practice modules. The training allows you to learn at your own pace, and approximate online training time is 2.25-4.0 hours, depending on type of access required. After training, you must successfully complete an online functionality test.
- **In-class Test** – Once you have successfully passed the online test, drop-in to take the Applied Knowledge Test during scheduled eLearning Testing Centre Hours at 700 Bay Street (LuCliff Place), Suite 1500 SIMS Education. You must successfully complete the in-class test to be granted access to Electronic Patient Record (EPR) system. Please see eLearningTesting Centre schedule information below. Approximate in-class time to complete the test is on average between 15-20 mins. Access to the EPR will be granted 24 hours post successful completion of the in-class test.

There is no registration or login required. Simply go to the eLearning site and begin learning right away:

**eLEARNING WEBSITE** - www.uhn.ca/For_Staff/computer_education/Physicians_eLearning

RESIDENTS & FELLOWS take EPR with MOE/ MAR for Physicians (approx. 4hrs)

MEDICAL STUDENTS AT TGH & TWH COVERING INPATIENT AREAS take EPR for Senior Medical Students

RESIDENTS, FELLOWS & MEDICAL STUDENTS AT PMH OR THOSE THAT WILL NOT NEED TO COVER INPATIENT AREAS AT TGH & TWH take EPR for Physicians (approx. 2.5 hrs) (Physicians needing only chart review are those who may work in Pathology or are Clinical Fellows and will not order or administer meds. First and Second Year medical students will also need only Chart Review.)

If any clarification is needed, contact SIMS Education at 416-340-5091 or via SIMSeducationelearning@uhn.ca

For chart review training go to www.uhn.ca/blended_learning and click on ‘Chart Review elearning’. This option is for Year 1 & 2 and Summer Medical Students only.

To see eLearning Testing Centre schedule go to: http://www.uhn.ca/For_Staff/computer_education/docs/schedule.pdf  This site indicates eLearning testing center schedule as well as instructor-led class schedule.

**Frequently Asked Questions:**

**Do I need to complete all online training for the eLearning Program at once?**
No. You may work on the modules in as many sessions as you want. Simply go to the eLearning site at any time to return to the list of training modules.

**Which training option will take the least amount of time?**
The material in the classroom and eLearning programs are the same, and are designed to take approximately the same time. The eLearning program, however, allows you to learn as quickly or as slowly as you would like, while the classroom training requires you to follow the pace of the class.

**If I choose eLearning, what support is there for any questions that I may have?**
SIMS Education eLearning support is available via email for any content-related questions you may have. During Resident intake periods, support is also available via SIMS Education elearning pager assistance. Click on the Help link within the online course to review the support information.

**What is MOEMAR?**
Medication Order Entry and Medication Administration Record

If your professional title or role changes (i.e. from a Medical Student to a Resident), a new EPR account with a new ID will be created for you. You may also be required to request a new ID for other applications such as the dictation system to match your new role.